

Crook County Cultural Coalition

FY-2019 Grant Application Guidelines

The Crook County Cultural Coalition is seeking applications for grant funding from all sectors within the culture field, including the arts, heritage, and the humanities. Grant funding is sponsored by the Oregon Cultural Trust and must support projects and activities that address one of the six priorities outlined within the Crook County Cultural Plan:

1. Engage youth in the arts, heritage and culture.
2. Protect the investment in existing cultural resources.
3. Provide programs for young adults to further their cultural development.
4. Support cultural programs that stimulate economic growth.
5. Encourage broader appreciation of the cultural traditions of diverse ethnic groups.
6. Foster local cultural identity and improve marketing and promotion of a variety of cultural activities/opportunities.

Grant Awards

Grant awards will range from \$250 to \$5,000 each. The most competitive applications will provide some matching resources, either in contributed goods and services or cash funding.

Eligibility

Applications will be accepted from **Crook County-based humanities, heritage and arts organizations**. Prior grant awardees must have submitted all reports required by past Crook County Cultural Coalition grant agreements.

2019 Application Timeline

Application available: Sept. 15, 2018
Application due: Oct. 15, 2018
Funding decisions: Nov. 15, 2018
Funding distribution & recognition: By Dec. 31, 2018
Grant report form due: August 31, 2019

How to Apply

Grant applications are available through the Crook County Library and the Crook County Foundation.

A complete submittal will include a Crook County Cultural Coalition grant application form (attached) with responses to the questions indicated. Only one copy of the application packet is required.

Grant applications are to be postmarked by Oct. 15, 2018. Late applications will not be accepted or reviewed.

Applications should be mailed to:

The Crook County Cultural Coalition
c/o Crook County Foundation
P.O. Box 1061
Prineville OR 97754

Additional information is available at <http://coalitions.culturaltrust.org/crook>

Review Criteria

Applications will be evaluated on how well the proposed project or activity addresses the priorities of the Crook County Cultural Plan. Projects must address one of the six priorities listed at the beginning of these guidelines. Each priority will be given equal weight in the application review and scoring process. Projects must occur between September 1, 2018-August 31, 2019.

Review Process

Applications for funding will be reviewed by the Crook County Cultural Coalition. An interview may be required if necessary.

Post-Award Requirements

Acknowledgement of Funding: Grant recipients must state in all media announcements, marketing materials, and information campaigns that their activities are "**supported by a grant from the Crook County Cultural Coalition with funds from the Oregon Cultural Trust to support Oregon's arts, heritage, and the humanities**".

Final Report: Grant recipients will submit a final report (attached) to the Crook County Cultural Coalition by Aug. 31, 2019. The final report must describe the results of the project or activity, provide evidence of collaboration, detail how grant funds and matching contributions were used, and explain how outreach to underserved populations or regions of Crook County was achieved. Information provided in the final report will be assessed against benchmarks in the Crook County Cultural Plan and used by the Cultural Coalition to plan future initiatives. Report forms will be included as part of the grant award package.

Further Information

Direct questions concerning the application process to: Tom Jay at 541-416-0507

Current Crook County Cultural Coalition Members:

Tom Jay, Chair
Claudia Callan
Stephanie Fahlgren
Lisa Morgan

Lyle Andrews, Secretary
Marlee Dutli
Lawrence Weberg

Crook County Cultural Coalition

FY-2019 Grant Application

(Due Oct. 15, 2018)

Applicant/Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Contact Name: _____ Contact Telephone: _____

Email: _____

Project Budget: \$ _____ Grant Request: \$ _____ Matching Funds: \$ _____

Narrative

Please limit narrative to three pages. If additional information is needed for review, a representative of the Crook County Cultural Coalition will contact you for an interview. On separate paper, respond to the following:

1. Describe the proposed project or activity. Include anticipated timelines, location, target audience and participants, and a brief description of the group responsible for the project.
2. Explain how the proposed project or activity addresses the priorities of the Crook County Cultural Coalition guidelines.
3. Outline the objectives of your proposed project or activity and describe how you will measure its success.
4. Outline the project budget. Detail the source of matching contributions, including cash funds and in-kind donations. If the grant will support an ongoing activity, explain how it will be funded in the future.

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Prineville OR 97754

Crook County Cultural Coalition

2019 Grant Report Form

(Due 8/31/2019)

___ Interim ___ Final (check one)

1. Name of Organization: _____

Address: _____

Contact Person: _____

Email: _____ Telephone: _____

2. Grant amount received in prior years: \$ _____

3. Dates of Project: _____ to _____

4. Please provide a brief summary of project activities conducted during grant period:

5. List significant local matching funds used for project: (Or attach a list)

Organization or Individual Amount received

- a.
- b.
- c.
- d.

Notes:

6. Number of individuals reached or benefitted from grant.

7. How successful do you think your project was and what did you learn?

8. Submit project budget and expenditures on a separate page.